

(to be considered for approval
at November 9 Senate meeting)

SENATE MINUTES
UM-ST. LOUIS
October 12, 1993
3:00 p.m. 126 J. C. Penney

The meeting was called to order at 3:01 p.m. Minutes from the Senate's September meeting were approved as submitted.

Report from the Chairperson -- Stephen Lehmkuhle

The Chair reminded senators of the November 1 deadline for submitting proposals for campus research awards and reported that a total of 149 proposals have been submitted in the System-wide competition. Eighty are from UMC, 29 from UM-St. Louis, and 20 each from UMKC and UMR. The Chair remarked that it behooves the campus to submit a greater number of proposals so that we can obtain a greater share of the funding. He noted that the UM Research Board has increased by four members, three from UMC and one from UMKC.

The Chair summarized activities at the October 8 meeting of the Board's Academic Affairs Committee, which focused on enrollment projections and assessment. The Committee received data indicating that:

- By 2008-09, the number of high school graduates in the state will increase to about 62,800 from 53,100 in 1993-94.
- The state's high school graduation rate peaked in 1985 at 77.4 percent and dropped to 72.5 percent in 1991. Graduation rates vary drastically by region.
- Fifty-five percent of the graduates from St. Louis City public high schools enrolled in two-year or four-year colleges and universities in 1991-92. Statewide, 34 percent of the graduates from Missouri high schools enrolled in Missouri public four-year institutions in 1990. Only 8.8 percent of the state's high school graduating class last year enrolled at the University of Missouri.
- A total of 1,859 of this year's high school graduates who took the ACT ranked UM-St. Louis among their top six college preferences, and 476 of them listed UM-St. Louis as their first choice.

The Committee received enrollment projections for each campus. Chancellor Touhill estimated that by 1996, we will return to our

1991 headcount of 13,000. Currently, our enrollment stands at 11,868.

The Academic Affairs Committee also heard concerns from each of the campuses regarding use of the C-Base assessment instrument. Test results indicate a high correlation with ACT scores (0.81 for this campus). On the other hand, there appears to be no correlation (or, in the case of UMR and UMKC, a negative correlation) between C-Base results and the number of credit hours taken. Outside consultants questioned the wisdom of using a single test to assess students and programs on campuses with such different missions and personalities. Following a lengthy discussion, the Committee directed each campus to submit an assessment plan and indicated that the plan need not include C-Base.

The Chair invited and received a motion from the floor to reconstitute the Ad Hoc Committee on the Assessment of Educational Outcomes. The motion was seconded and approved. The Committee will be charged with developing an assessment plan for the campus.

The Chair concluded his report by announcing that Group Health Plan is being urged to reconsider its decision to withdraw as one of our provider options. He encouraged senators to contact GHP to convey their interest.

Report from the Chancellor -- Blanche Touhill

The Chancellor returned briefly to the assessment issue. She clarified that in addition to informing the Board whether or not we will use C-Base, she must explain how our general education is being evaluated and how we are using assessment data to assist students in selecting their courses. Committees at UMKC and UMR have indicated a desire to dispense with C-Base; UMC has decided to continue using it as an advising tool, at least for this year.

Chancellor Touhill reported that the Academic Affairs Committee was surprised to discover that UM received only 8.8 percent of Missouri's high school graduates. Board sentiment now seems to favor increasing enrollments over cutting programs.

The Chancellor updated senators on program proposals awaiting approval, including the Master's in Music Education (which likely will appear on the Board's October agenda), the Master's in Physical Education (which may be reviewed by the Curators in December), the Bachelor of Fine Arts (which has been revised and returned to UM), and the Ph.D. in Mathematics (which continues to be discussed). A new policy calls for program proposals to be reviewed by the chancellors on each of the other campuses.

Chancellor Touhill announced that Union Electric will extend its financial support of the Bridge Program. UE has pledged \$50,000 per year for three years.

Senators were reminded of two coming events, World Ecology Day (October 15) and the Shadow Ball (October 29).

Reprints of recent newspaper articles concerning topics of interest to the campus were provided to senators by University Relations. The campus received national exposure as the result of an article in U.S. News and World Report that featured Dr. Michael Alderson (Business Administration).

The Chancellor concluded her report by commenting that she is working with the deans to develop closer ties to residents of Jefferson, Franklin, and St. Charles counties.

In response to a question from Senator Travers, the Chair reported that C-Base scores at UMC dropped 20 points from last year to this year, while UM-St. Louis scores increased by 7 points.

Report from the Faculty Council -- Mark Burkholder

(see attached)

Report from the Intercampus Faculty Council -- Lois Pierce

(see attached)

Report from the Student Government Association -- Charles "Andy" Masters

(see attached)

Report from the Staff Association -- Mushira Haddad

(see attached)

Report from the Budget and Planning Committee -- Blanche Touhill

The Chancellor reported on the schedule of a forthcoming meeting.

Report from the Committee on Bylaws and Rules -- Joseph Martinich

On behalf of the Committee, Senator Martinich presented a proposal to amend the bylaws to require that at least two of the elected members of each Senate committee be voting faculty senators (see proposal attached). Currently, at least two of the elected members must be voting members of the Senate--but not necessarily faculty members.

Senator Ash inquired about the purpose of the amendment, noting the special effort expended by the Committee on Committees to nominate as many faculty senators as possible. He expressed concern that the proposal could limit student participation as committee chairpersons. Senator Martinich assured him that the proposed amendment has no effect on the eligibility of students to chair Senate committees. Responding to a question from Senator Cottone, Senator Martinich conceded that no student is chairing a committee this year. He pointed out, however, that students have chaired Senate committees in the past.

At the close of the discussion, the amendment was endorsed by the Senate.

Report from the Committee on Committees -- Jean Bachman

Dr. Peter Fuss (Philosophy) was elected by acclamation to serve on the Committee on Research and Publication's fall panel. He replaces Dr. David Conway, who is on leave.

The following individuals were elected to serve on the Ad Hoc Senate Committee on Faculty Teaching and Service Awards: Dr. Janice Attala (Nursing), Dr. Scott Decker (CCJ), Dr. Bernard Feldman (Physics and Astronomy), Dr. Ralph Garzia (Optometry), Ms. Melissa Hayes (student), Dr. Patricia Jakubowski (Behavioral Studies), Dr. Donald Kummer (Business Administration), Mr. Warren Price (student), and Dr. Fred Willman (Music).

Report from the Committee on Curriculum and Instruction -- Lawrence Friedman

Senator Friedman called attention to the list of course actions effected by the Committee and presented a proposal to reword the information contained in the undergraduate section of the Bulletin regarding our grading system. He explained that a separate proposal will be submitted to reword information in the graduate section. The proposal explicitly states that "instructors have full discretion in using full-letter grades, plus/minus grades, or any combination of full-letter and plus/minus grades."

Senator Ganz moved to amend the second paragraph on page 2 of the proposal by adding the following phrase, in parentheses: "excluding-grade-modified-hours:-". The amendment was seconded and approved. Senator Zarucchi moved to delete the parenthetical categorizations which were intended to follow each full-letter grade. The motion was seconded and approved with some dissent.

Referring to the final paragraph of the document, Senators Roth and Burkholder questioned the need and the expense involved in mailing grade records to parents. Senator Harris urged that the paragraph be retained for informational purposes.

The proposal, as amended by Senators Ganz and Zarucchi, was then approved by the Senate (see attached).

Report from the Committee on Computing -- James Tierney

(see attached)

At the close of the report, Senator Tierney responded to several questions from the floor concerning student computing labs.

Senator Harris lamented the lack of consultation with faculty when equipment was obtained for the new student computing lab in the Science Complex. Senator Tierney said he was under the impression that such consultation had occurred. Mr. Westermeyer explained that equipment will be moved from another room, prompting Senator Harris to remark that old decisions about that former location may be out of date.

In a follow-up question, Senator Harris asked for verification of his information that no faculty member in the sciences received a computer in the most recent distribution. Senator Tierney said he could not address this question because the applications had not been reviewed by the Committee. He explained that he had been informed that there were sufficient funds to cover all requests. Senator Gottfried said she personally knew of at least one faculty member in the sciences who received a computer.

Senator Ganz asked if the Bulletin could be posted on GOPHER. The Chair promised to look into the possibility.

In response to a question from Ms. Haddad, Mr. Westermeyer projected that it will take another year-and-a-half before cabling is installed in all classrooms and offices.

Report from the Committee on Physical Facilities and General Services -- R. Rocco Cottone

Senator Cottone reported that the Committee has voted to endorse a campus beautification proposal submitted by the Student Government Association and will be considering possible remedies to the parking congestion in front of the Science Complex. The number of permits issued will be compared to the number of spaces available. Senator Cottone suggested that parking on the street may be one option and said he understands from Mr. Schuster that faculty who park on the street at that location will not be ticketed. This prompted Senator Tang-Martinez to report that she has recently received a ticket for this very offense. Senator Harris offered the information that the fire department has complained in the past about the hazard posed by street parking. Senator Cottone promised to look into both long- and short-term solutions. He noted that the campus master plan provides for an additional parking lot in this vicinity.

Senator Spaner asked the Committee to pursue the problem of office doors being left unlocked, and Senator Cottone agreed to add this to the Committee's agenda.

Other Business

Senator Martinich presented a number of resolutions regarding off-campus courses offered for credit by Continuing Education (see attached) and asked that the issue be assigned to a committee or referred to another forum for discussion. Following lengthy debate, the Chair said he would like the Executive Committee to determine how to proceed.

The Senate then met in Executive Session to consider candidates proposed to receive honorary degrees.

Completing the business at hand, the Senate adjourned at 4:45 p.m.

Respectfully submitted,



Margaret Cohen
Senate Secretary

Attachments: Report from the Faculty Council
Report from the Intercampus Faculty Council
Report from the Student Government Association
Report from the Staff Association
Bylaw amendment endorsed by the Senate
Bulletin statement approved by the Senate
Report from the Committee on Computing
Resolutions regarding off-campus courses offered
by Continuing Education for credit

(minutes written by Ms.
Joan M. Arban, Senate
Executive Assistant)

REPORT OF THE FACULTY COUNCIL TO THE SENATE, 10-12-93

The Faculty Council met on October 7. After reports by the Presiding Officer, Senate Chair and IFC representative Steve Lehmkuhle, and the Steering Committee, the Council agreed to invite Vice Chancellor Wright to meet with it to discuss matters of concern, including discrimination against senior faculty members in staffing summer school courses. It also agreed to invite Vice Chancellor MacLean to discuss locker fees for faculty in the Mark Twain Building.

There was considerable concern expressed that numerous offices were being left unlocked by the cleaning staff and also continued concern over the mail service and excessive time that some mail is taking to reach its destination.

The Council reviewed the recommendations of its Academic Grievance Assistance Committee and after some discussion agreed to consider revised proposals at its next meeting. It reviewed optical scanning sheets for administration evaluations and approved the establishment of a Faculty/Administration Coherence Task Force charged with studying the ratio of administrators to faculty in light of ratios at similar institutions and recommending changes as seem appropriate. In addition, it approved a statement barring faculty or administrators from participating in more than one level in the tenure and promotion process. This statement will be sent to Senate Chair Lehmkuhle with a request that he ask the By-laws and Rules Committee to consider it for possible recommendation to the Senate.

The Faculty Council expressed considerable dismay at the withdrawal of one of the major health care providers from the University's health care program. Finally, it recommended to IFC representative Lehmkuhle that he try to secure a delay on the proposed tenure clock-stopping policy in order to obtain thorough faculty deliberation of the proposal.

— Mark B. Schuler

Inter-campus Faculty Council

The IFC met on September 15. Delbert Day, Curator's Professor from Rolla was elected chairperson.

A stop-the-tenure-clock proposal passed by the Columbia faculty senate was discussed. The proposal was developed to assist non-tenured faculty with family care. It is not a leave policy and it does not affect salary. It provides the possibility for extending the tenure probationary period for 1 to 2 years for any faculty member. There were questions about how this overlaps with the new family medical leave policy. The IFC voted to request President Russell to use this policy as a starting point to develop a leave policy to be submitted to the Board of Curators for approval.

We asked about the formation of the system tenure committee this year and requested that the process move with greater speed than last year. President Russell said he wanted to make sure there were consistent guidelines across all campuses. We reminded him that it was already too late this year for that to happen. We also requested that he consider including one person from each campus ATP committee on the system committee. Each campus representative could explain campus decisions to the larger group.

President Russell was asked if the university would provide legal support for faculty who experience problems with regulatory agencies. Several IFC members pointed out that aid is needed prior to a criminal charge being filed and asked for university guidelines on how faculty can best proceed when approached by the EPA and OSHA. The president asked for further input from people close to the problem. This will be discussed at the upcoming IFC.

Our campus representatives asked if faculty from other campuses had reviewed the revised student conduct code and if they were happy with it. The chair of the Rolla faculty council said he had not seen the revisions and would like time to review them before the code went forward. We discussed our concerns and asked that other campuses submit changes by October 1.

On October 1 the IFC requested that the conduct code go to the Board in November after campuses had more time to respond.

Ralph Caruso was invited in by the President to review the status of the integrated library system. This will be implemented somewhat differently on each campus and we should be hearing soon what features we will be able to access on this campus.

IFC is still working on 3 position papers: one on professional standards and ethics, one on university infrastructure, and one on communication between faculty and administration.

Throughout the meeting the new medical plan was discussed.

SENATE REPORT
Andy Masters
10/12/93

I. The Student Government Association currently has two proposals that will be under review by the Student Affairs Committee and the Physical Facilities and General Services Committee. One proactive proposal is for a campus beautification program, which I submitted for review last week. One reactive proposal is regarding the implementation of a \$5.00 fee for each student transcript will be dealt with in committee next week.

The University Senate will be dealing with these issues in the near future and we ask for your support because they are issues that as students we feel very strongly about.

II. One major function I want to encourage your participation in is our upcoming Homecoming week of celebration Oct. 18 - 23. All faculty, staff, students, and alumni of the UM-St. Louis campus are cordially invited to all the festivities of that week, including the Homecoming Dance and Banquet to be held Friday, Oct. 22 at 7:30 p.m. at Henry VIII Hotel. Tickets are only \$5.00/person or \$8.00/couple to encourage maximum participation. Also, a 100 person Twister tournament will be held Weds. Oct. 20 at 12:00 noon. If you would like to be a participant or judge for this event, or would like any information regarding homecoming week, please contact our office at 553-5105.

III. It seems the most talked about issue of the student body in recent weeks has dealt with the status of racial relations on campus. I believe it is important to every group on campus to secure a unified, diverse environment, especially the Student Government Association in our "Year of Unity". Recent criticism against our office, publicized in the 'Current,' came from a Colescott-painting protestor who claimed we were not willing to contact or work with the Associated Black Collegians and other groups. The individual also claimed that we have not responded to their efforts to contact our office. Considering our proven and documented efforts to continually reach out and encourage participation with the Associated Black Collegians since August we feel these charges are "A slap in the face".

(Our four memos regarding their participation are attached.)*

And by the way, our office Secretary and our phone message log confirmed that the complaintant has not once tried to contact our office. David and I have spoken to many friends and administrators who have kept this incident from discouraging is in what we are trying to accomplish in our "Year of Unity," and I would like to thank them for that.

IV. Lastly, I would like to mention that the next meeting of the Student Government Association will be tomorrow at 2:00 in JCP 222 if you have the opportunity to attend. Thank you.

*(Secretary's note: The memoranda are on file in the Senate Office and available to senators on request.)

REPORT TO THE SENATE 10/12/93 FROM THE STAFF ASSOCIATION:

Good afternoon

I am proud to be here on behalf of the Staff Association and would like to extend our appreciation to the Senate for including us in today's agenda.

The Staff Association held its first general meeting on October 6th.

Barbara Carroll discussed grievance procedures and the proposed health plan.

Steve Lehmkuhle and Andy Masters addressed issues of mutual concern among faculty, staff, and students. I would like to echo the sentiment they both expressed that day regarding the importance of the campus community working

together to accomplish our shared goals. One of the goals of the Staff Association this year is to address health and wellness issues. To that end,

the Staff Association will be sponsoring several speakers and workshops to address health-related issues. In October there will be a breast cancer education program presented by Share Support Center and in November we will

have a mammography van on campus. Faculty and students are invited to participate. Another of our goals is to improve student recruitment and retention. The Staff Association has already sponsored a welcome tent for

students the first week of the fall semester. It was a great success and we plan to continue it in future semesters. We will continue to look for ways in

which the staff can contribute to the campus goal of increased retention and recruitment. The Staff Association has been participating in bi-monthly teleconferences with the other three campuses and UM Central. We are

currently working on proposals for each campus to provide educational assistance for the dependents of employees. In celebration of the campus' 30th Anniversary, we are sponsoring a variety show featuring the talents

of our faculty, staff, students, and alumni to be performed in April. So, dust off your dancing shoes and come to the auditions which will be held

the last week of February!

PROPOSED AMENDMENT TO UM-ST. LOUIS BYLAWS

Current version:

300.040 C.4. At least two of the elected members of each standing and ad hoc committee of the Senate (under Committees of the Senate) shall be voting members of the Senate. Faculty members of all standing committees except the Committee on Committees, Executive Committee, and Budget and Planning Committee shall be elected for two-year terms, with half the faculty members to be replaced each year. Student members of all standing committees shall be elected for one-year terms which may be renewed. Each standing and ad hoc committee shall be convened by the members of the Committee on Committees. As its first order of business, each standing and ad hoc committee shall elect a chairperson, who must be a voting member of the Senate. (The Budget and Planning Committee is chaired by the Chancellor.) If a faculty member...

Proposed revision:

300.040 C.4. At least two of the elected members of each standing and ad hoc committee of the Senate (under Committees of the Senate) shall be voting faculty senators. Faculty members...by the members of the Committee on Committees. As its first order of business, each standing and ad hoc committee shall elect a chairperson, who must be an elected senator. (The Budget and Planning Committee is chaired by the Chancellor.) If a faculty member...

Rationale: The proposal requires that at least two of the elected members of each standing and ad hoc Senate committee be voting faculty senators and that each committee be chaired by an elected member of the Senate. It would be a conflict of interest for an administrator or other ex officio senator to chair a Senate committee.

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PROPOSAL TO CHANGE BULLETIN STATEMENT REGARDING GRADING POLICY
(Undergraduate)

Current version (pp. 24-25 of 1993-94 Bulletin, under "Grading System"):

The grading system for undergraduate courses consists of A, B, C, D, F, S (Satisfactory) or U (Unsatisfactory), EX (Excused), DL (Incomplete), and Y (No basis for a grade). The grade of A indicates superior work, the grade of B, above-average work, and the grade of C, average work. The grade of D indicates the work is below average, and the grade of F means that the student's work does not meet the minimum standards. The grade of S or U, indicating satisfactory or unsatisfactory, is used when a student has formally requested this option for a course. (See "Satisfactory/Unsatisfactory Option" following.)

A four-point grading system (A=4, B=3, C=2, D=1, F=0) is used for all undergraduate students. Grade point average is computed by dividing the total quality points (number of credit hours for a course multiplied by the grade value received) by the number of hours taken.

At the end of each semester and summer session the Director of Admissions informs students of their grades. A copy will be mailed to parents at the student's request.

Proposed revision:

The grading system available to all instructors in all schools, colleges, and other parallel units at UM-St. Louis consists of:

- A = 4.0
- A- = 3.7
- B+ = 3.3
- B = 3.0
- B- = 2.7
- C+ = 2.3
- C = 2.0
- C- = 1.7
- D+ = 1.3
- D = 1.0
- D- = 0.7
- F = 0
- S/U = Satisfactory/Unsatisfactory (applied when a student has formally requested this option for a course--see information below)
- EX = Excused
- DL = Incomplete
- Y = No basis for a grade

Instructors have full discretion in using full-letter grades, plus/minus grades, or any combination of full-letter and plus/minus grades.

The student's grade point average is computed by dividing the total quality points (number of credit hours for a course, multiplied by the grade value received) by the number of hours taken (excluding grade-modified hours).

At the end of each semester and summer session, the Director of Admissions informs students of their grades. A copy will be mailed to parents at the student's request.

REPORT TO THE UNIVERSITY SENATE

from the SENATE COMMITTEE ON COMPUTING

OCTOBER 12, 1993

COMMITTEE MEETINGS AND ISSUES

Besides its organizational meeting, the Senate Committee on Computing has met twice this semester; namely, on 20 September and 4 October. The first business meeting was largely concerned with a report by Jerry Siegel and Larry Westermeyer on activities undertaken since the committee's last meeting in the spring semester. The second meeting considered, almost exclusively, a proposal to redefine the committee's charge, in light of the demise of four Chancellor-appointed committees originally designed to look after the computing interests of faculty, administration, and students. Discussion of this last issue brought little consensus. However, alternative proposals will be sent to the Senate Committee on By-Laws for consideration. Two primary issues involve: 1) the failure of the committee's original constitution to include required representation from all schools; 2) how should the committee reflect or represent those campus constituencies who no longer find representation by reason of the failure of the forementioned Chancellor-appointed committees.

HIGHLIGHTS OF COMPUTING ACTIVITIES SINCE LAST SPRING

- 1. Distribution of Computers.** As a result of applications filed last spring, 53 computers have been awarded to faculty members. Approximately 2/3 are MS-DOS machines; the rest, Macintoshes. The Macintoshes have now been distributed; the MS-DOS computers should be on faculty desks by the end of this month.
- 2. South Campus Advanced Technology Classrooms.** Although last year's Senate Committee approved plans for constructing two computerized classrooms on the South Campus, various problems arose that have now temporarily delayed plans for the second classroom. One classroom is scheduled for completion and operation by the opening of the Winter semester.
- 3. Student Computing Lab in the Science Complex.** The new student computing lab in the science complex (234 Benton Hall) is expected to be open by the middle of the present month.
- 4. Media Enhance Lecture Halls.** The media enhanced lecture hall, 100 Lucas, is now operative, and a second in 104 Stadler will be ready presently. The facilities include an instructor computing station, equipped with both MS-DOS and Macintosh computers, and an overhead projector and large screen.

NEW ITEMS

- 1. Space Vacated by OCNS in SSB.** The space vacated by OCNS in SSB last year is now in the process of being converted to a large, open student computing lab that will house 130-140 computers. This lab will consolidate the existing, small labs in SSB and Clark Hall, freeing up 4-6 rooms for standard classroom instruction. The facility will open in the Winter '94 semester.

2. OCNS Assembling MS-DOS Computers for Purchase. The Office of Computing and Networking Services has taken on a new enterprise: the purchase of computer components for assembling 486 MS-DOS computers that will be available for purchase by faculty, staff, and students at very competitive prices. Units will be assembled as orders are received. Contact OCNS if you are interested.

3. Networking of Offices and Classrooms. The first phase of networking every office and classroom on campus is now underway and is expected to be completed by late 1994.

4. Gopher Now Available. Gopher, a system that affords not only a campus bulletin board but also access to international information services and data bases, is now available on the university system. Departments and units are encouraged to lodge on Gopher information regarding their programs and activities, such matters as degree requirements, faculty, course offerings, lecture series, etc--all of which will be accessible by computer users, both on and off campus. Demonstrations of Gopher for deans and chairpersons have already been given, and further demos for faculty, staff, and students will be given shortly.

5. U-Wide Information Technology Plan. At the direction of President Russell, and on the basis of a study prepared by a committee headed by the University's chief information officer, Ralph Caruso, each campus is now required to submit, by June, a plan describing its plans for full integration of information technology. At Chancellor Touhill's direction, the Campus Computing Coordinator, Jerry Siegel, has selected a committee to draw up the plan, which, in its early stages, will be submitted to this committee and to other relevant campus units for their consideration. The members of the committee: Joan Rapp (Library), Wendell Smith (Continuing Education), Larry McPhail (Associate Director, Graduate School), Larry Westermeyer (OCNS), and Siegel himself.

Resolution By the Senate October 12, 1993
(Proposed by Joseph Martinich)

Under the President's new "Funding Formula" a campus receives state subsidy for each credit of coursework offered on campus or at a designated residence center. For-credit courses that are offered off-campus do not receive state support. Offering such courses places a serious financial strain on the University in general, and harms the on-campus teaching and research missions specifically, for the following reasons.

(a) Student fees barely cover the marginal costs of offering these courses, and the marginal costs are often kept to a minimum by using part-time faculty or compensating departments at 10% of the instructor's 9-month salary, rather than on a full-cost basis. This latter fact means that additional courses are offered without adding tenure-track faculty. This dilutes the research portion of our mission.

(b) Any profits generated by for-credit off-campus courses are received by the Continuing Education Division, rather than going into supporting the on-campus instructional and research activities of the University.

(c) For each student taking an off-campus course, who would have otherwise taken an on-campus course, the University has a direct loss equal to the state subsidy! In addition, there the student fees generated are effectively transferred from on-campus activities to the Continuing Education Division.

(d) Unless offered by television the costs of offering off-campus courses is higher than equivalent on-campus courses because faculty must spend additional time and expense driving to those facilities and providing office hours to students there. In addition, more staff must be hired to arrange and coordinate these courses, and staff are needed at the off-campus site to manage the facilities.

Therefore, I recommend that the Senate approve the following resolutions.

1. Beginning August 1, 1994 the fees charged for all off-campus, for-credit courses, which are not eligible for state subsidy, shall be equal to at least the regular on-campus student fee plus the state subsidy that would be received if the course were offered on-campus. (It should be noted that UMR charges triple tuition at its St. Louis Residence Center even though UMR also receives state subsidy for these students!)

2. When taken as a whole off-campus, for-credit courses must operate on a break-even or profit-making basis, where the basis for computing instructional costs shall be at full-cost, rather than marginal cost. Furthermore, the full costs of any personnel responsible for administering such courses is to be included on a full-cost basis. (Note: this would not include the campus overhead costs of facilities or campus administration.)

3. The Continuing Education Division will pay to the campus a fee equivalent to the state subsidy that is lost from enrollments at off-campus sites.

4. Any net profits earned from off-campus, for-credit courses shall be split evenly each year between Continuing Education and the Academic Units offering the courses.

5. Each year the Chancellor or her/his designee shall provide the Senate Budget and Planning Committee with a detailed report on the revenues and full costs of operating off-campus, for-credit courses.

6. To maintain comparable quality of programs, the mixture of tenure-track, full-time, and part-time faculty utilized for off-campus, for-credit courses should be approximately the same as that for on-campus courses.

Attached are several enrollment scenarios and conservative projections of the net cost to the campus.

Scenarios for Off-campus, For-credit Courses at major site

Assuming \$0.80 state subsidy for every \$1.00 of student fees

Headcnt	FTE	on-campus displacement	Gross Fees	Campus Fees Lost	Campus Sub. Lost	Instr/Ad Cost	Net Loss
300	180	25%	\$270,000	\$ 67,500	\$ 54,000	\$272,750	124,250
		50%	\$270,000	\$135,000	\$108,000	\$272,750	245,750
600	360	25%	\$540,000	\$135,000	\$108,000	\$476,750	179,750
		50%	\$540,000	\$270,000	\$216,000	\$476,750	422,750
900	540	25%	\$810,000	\$202,500	\$162,000	\$680,750	235,250
		50%	\$810,000	\$405,000	\$324,000	\$680,750	599,750

Assuming \$0.40 state subsidy for every \$1.00 of student fees

Headcnt	FTE	on-campus displacement	Gross Fees	Campus Fees Lost	Campus Sub. Lost	Instr/Ad Cost	Net Loss
300	180	25%	\$270,000	\$ 67,500	\$ 27,000	\$272,750	97,250
		50%	\$270,000	\$135,000	\$ 54,000	\$272,750	191,750
600	360	25%	\$540,000	\$135,000	\$ 54,000	\$476,750	125,750
		50%	\$540,000	\$270,000	\$108,000	\$476,750	314,750
900	540	25%	\$810,000	\$202,500	\$ 81,000	\$680,750	154,250
		50%	\$810,000	\$405,000	\$162,000	\$680,750	437,750

Assumptions:

1. Average load is 9 credit hours per student (slightly more than on-campus).
2. Gross fees and Campus fees lost are at the rate of \$100/credit-hr.; it does not include parking fees.
3. Campus Subsidy lost is \$0.80 or \$0.40 for each dollar of instructional fees; additional subsidy losses, such as for student services is not included. Proposed subsidy structure is such that any loss in campus enrollment could result in \$250,000 loss to the campus for student services.
4. Instructional/Administrative Cost Assumes:
 - (a) 25 students per section
 - (b) 2/3 of courses taught by full-time regular faculty at \$7500 per section (including benefits); 1/3 by part-time faculty at \$2000 per section; \$2 per student E&E per course
 - (c) Includes \$68750 per year for full-time administrator, but does not include the cost of additional support personnel, including staff needed at the instructional site, nor does it include any E&E.
 - (c) No rental costs assumed for facilities
 - (d) Does not include the additional administrative or travel costs of instructors or other personnel from the campus.

